

MARYLAND ORNITHOLOGICAL SOCIETY, INC.



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BYLAWS

20 May 2000

(relevant MD/DCRC extracts)

ARTICLE IX. COMMITTEES

Section 1.

Standing committees may be created or terminated at any time by the Board of Directors. The President shall appoint the Chair of each standing committee and, ***with the exception of the MD/DC Records Committee***, may also appoint the members of those committees.

Section 2.

Appointed members of standing committees serve with the President for a one-year term, but may be re-appointed. ***Records Committee voting members are elected by that committee and serve for three-year terms.*** No more than two members of any standing committee may serve from the same chapter ***except for the Sanctuary and Records Committees.*** All committee members shall be MOS members in good standing.

Section 3.

Enumeration and duties of standing committees are to be found in the Manual.

MARYLAND ORNITHOLOGICAL SOCIETY, INC.



MARYLAND ORNITHOLOGICAL SOCIETY, INC.

MANUAL OF OPERATION

11 March 2000

(relevant MD/DCRC extracts)

INTRODUCTION:

The Manual of Operation of the Maryland Ornithological Society, Inc. (MOS) is a supplement to the Bylaws for the purpose of defining procedures, as well as giving amplification to certain areas of the Society's functions. It is prescribed by the Bylaws, ARTICLE XII. It shall be reviewed regularly by the Bylaws Committee and revisions recommended as needed. The Board of Directors must approve all changes or additions by a two-thirds vote. Changes may be instigated by the Board of Directors or the general membership.

V. STANDING COMMITTEES

There are 17 standing committees at this time, appointed by the President, under the provisions of ARTICLE IX of the Bylaws: Auditing, Budget, Bylaws, Conference, Conservation, Education, Gifts, Investment, Library, Long-Range Planning, Publications, Publicity, **MD/DC Records**, Research, Sanctuary, Scholarship, and Seasonal Counts. Only members in good standing are eligible for committee membership.

K. MD/DC Records Committee:

The primary duty of the Records Committee is to review reports of rare bird sightings in Maryland and the District of Columbia. The Committee shall establish procedures for the submission of reports; publish a list of reviewable species; publish a summary of its work periodically in *Maryland Yellowthroat* and *Maryland Birdlife*; and maintain an official list of the birds of Maryland and the District of Columbia.

This committee shall consist of nine voting members, a Chair, and a non-voting Secretary. Terms of office for the voting members shall be three years, staggered such that each year, three of the members complete their terms. New term voting members shall be elected by the current term voting committee members. The term of office for the Chair shall be one year. The MOS President shall appoint the Chair after consultation with the current term voting members of the Committee. The Chair may be filled by either one of the voting members or an additional non-voting member. The Secretary shall be appointed by the Chair to a one-year term. The Secretary shall accept sighting reports, distribute reports to the voting members for review, tally votes, and maintain the committee's files.