

MOS Needs EarthShare Representative

EarthShare MidAtlantic (ESM) is an umbrella fund raising organization through workplace giving campaigns conducted throughout Maryland, Northern Virginia, and Washington, DC. Our current president has been assuming this role, but intends to step down. Anyone who is interested should contact the MOS President at president@mdbirds.org. If anyone would like to discuss the position with Maureen Harvey, she can be reached at 410-795-3117.

These are the Qualifications/Responsibilities for ESM rep as stated in their Board Manual:

Qualifications:

Commitment to protecting Maryland's environment and supporting the non-profit organizations that are members of EarthShare MidAtlantic.

Expertise and/or experience in any of the following areas: environment, marketing, accounting/finance, law, personnel administration, corporate culture, strategic planning, new business development and/or fundraising.

Ability to work with people in a group decision-making situation.

Willingness to work with both the private and public sector to initiate partnerships through employee giving campaigns and/or strategic marketing sponsorships.

Willingness to accept responsibility and contribute skills, time and resources to board tasks.

Ability and willingness to contribute to the mission of ESM.

Responsibilities:

Board Meetings: Attend quarterly MOS board meetings and the annual meeting held during MOS' annual conference.

Planning: Approve short and long-range plans for the organization, including operational goals and objectives. Assist staff in the development of these plans and assist with setting strategic priorities for action.

Budget and Finance: Support the Executive Committee in reviewing and monitoring EarthShare MidAtlantic's annual budget and quarterly reports. Ensure accountability and financial viability of the organization.

Fundraising: Ensure that funds exist to support EarthShare MidAtlantic's operations and programs. Board members are encouraged but not required to contribute personally to the ESM through workplace giving campaigns.

Policy Development & Approval: Develop ESM's policies to provide a framework for the ESM's operations and future decision-making.

Organizational Support: Engage in the activities of the organization particularly committees, campaigns, and new business development.

Staff Support: Provide expertise and guidance to the Executive Director and staff as well as ongoing support, encouragement and feedback.

Performance Evaluation: Evaluate and monitor the performance of ESM, to ensure realization of ESM's mission and strategic goals.

Board Evaluation: Annually each board member will review their own board effort against this adopted job description.

Evaluation of the Executive Director: Annually the board will perform an evaluation of the Executive Director

Community Liaison: Represent EarthShare MidAtlantic to the community and bring the community's interest back to EarthShare MidAtlantic.

Ongoing Education: Seek out opportunities to increase your personal knowledge of the ESM through participation and service.